

**BOROUGH OF HEIDELBERG  
COUNCIL WORKSHOP MEETING  
September 13, 2016**

The Council of Heidelberg, Pennsylvania, held a Workshop Meeting at 6:30 p.m., on Tuesday, September 13, 2016, at the Municipal Community Room, 1639 E. Railroad Street, Heidelberg, PA 15106. Council President Carrie Nolan called the meeting to order and led in the Pledge of Allegiance to the Flag. President Nolan called the roll. Present were Councilor's Rick Jordan, Ray Losego, Rick Pattinato, Dave Morgan and Carrie Nolan. Also present were Mayor Kenneth LaSota, Manager Harry Faulk, and Solicitor Anthony Colangelo.

President Nolan called for an executive session at 6:30pm to discuss personnel and legal matters concerning property.

President Nolan called the meeting back to order at 7:00pm.

I. New Business

a. Administration

i. Letter of Interest for purchase of Borough Building

Dave Steinberger, owner of Steinberger Floors has noticed that the office space above the community room has been vacant for several years. Mr. Steinberger has spoken with the manager and Police Chief. Manager Faulk received a letter of interest and passed it on to Council. Mr. Steinberger would like to purchase the Municipal Building and use it as a showroom in the front and warehouse in the back. President Nolan state that you have given Council something to think about and will look into the situation.

ii. Mayors Reimbursement

Manager Faulk forwarded the travel policy to the rest of Council. Solicitor Colangelo states that you must have the approval of Council for reimbursement of travel items. The State Borough Code does indicate that the Borough must pay for the fees to the membership however it does not indicate that the borough shall pay for any other expenses associated with going to the conference. Council must approve expenses. President Nolan asked when the approval for payment of the conference was passed, and it was done after the policy was passed. Councilman Jordan states that only the conference fees were brought up for passage.

iii. Resignation of Leah Vallone

Manager Faulk stated that Council was given her formal resignation and needs to have a formal vote.

iv. Heidelberg VFD Requesting final \$3,000 disbursement

President Nolan stated that this is a yearly disbursement.

v. Heidelberg VFD Requesting reimbursement for Waterway Invoice for hose and ladder testing in the amount of \$1,122.23.

President Nolan stated that this is a standard payment for the Borough.

vi. 2017 MMO

Manager Faulk presented the 2017 MMO for the Police Pension Fund. The MMO for 2017 is \$4,359.00 and should receive state aid to help pay that. Also 2015 MMO was not deposited into the Police Pension Fund. It was presented in 2014 however never paid in 2015.

b. Code

i. AJ Schwartz – Environmental Planning & Design Agreement

President Nolan stated that AJ Schwartz did a presentation to Council in July and has prepared for Council an agreement to address mix used overlay and parking issues and to clean up those issues and done professionally. Manager Faulk stated that two motions would be needed. One would be to approve the agreement and one to approve the work outlined in the agreement. Councilman Jordan asked do you have to approve

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the hole scope of work or just parts of it. Manager Faulk will reach out to Mr. Schwartz to find out.

ii. Ordinance NO. 624 – Halfway House Conditional Use Change

President Nolan stated that the Planning Commission has met and recommends to Council for approval. Manager Faulk stated that there were a few changes however it was never forwarded to the Manager. Manager Faulk will reach out to the Planning Commission to receive the changes. Solicitor Colangelo stated that the draft ordinance was sent to the Allegheny County Planning Commission. They will have 30 days to provide comments. A hearing must be authorized by council today to have the hearing for October 18<sup>th</sup> Regular Council Meeting.

Vice President Morgan motioned and Councilman Jordan seconded to authorize the manger to advertise for public hearing to adopt Ordinance 624 for October 18, 2016 at 6:45 pm in the Community Room. Motion carries unanimously.

c. Sewer

i. Billing Company

Manager Faulk stated that Gateway’s Sewer Rate Study suggested raising rates to stay in line with Alcosan’s rate increases. Council should do their due diligence to find out where they can save. Jordan Tax Service provides sewage billing for multiple municipalities. The cost is \$.43 per bill plus postage. The projected savings is approximately 55%. To cancel the contract with the current billing company, a 90-day notice must be given.

Vice President Morgan motioned and Councilman Jordan seconded to authorize the manger to generate a letter to Diversified to terminate our contract with them and put them on 90-day notice. Motion carried unanimously.

Ted Gazda asked if Jordan Tax Service will be able to make the transition in 90 days. Manager Faulk will find out.

d. Parks

i. Pay Application No. 3 and Final from McElroy Paving

Manager Faulk stated that there was some confusion with Gateway as far as to the amount that was paid to date. McElroy has signed off on the pay application.

e. Police

i. Request for “Handicapped Access Only” sign for 1604 Walnut Street.

Manager Faulk received a letter from the resident for the request. She does not have a driver’s license or vehicle. She relies on people picking her up however there is always someone parking in front of her house. Chief Barkley has recommended to Council for approval. Councilman Losego asked if a study will be needed. Manager Faulk stated that the Chief did not mention of one.

ii. Purchase a new police vehicle

President Nolan stated that the Police Tahoe caught on fire and was totaled. Manger Faulk stated that the Borough will receive approximately \$21,000 in insurance money. Woltz and Wind Ford has a Police Interceptor on the lot for \$30,900 and it will be an additional cost of \$10,000 for the equipment. The Police Chief has considered getting rid of the Explorer, however Manager Faulk would like to keep the Explorer as a spare.

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Councilman Losego motioned and Councilman Jordan seconded to approve the purchase of a new police vehicle from Woltz and Wind Ford through the SHACOG Purchase Program and not to exceed the price of \$50,000 and to be paid out of the Money Market Account.

Roll Call Vote:	Councilman Pattinato: Yes	Councilman Losego: Yes	
	Councilman Jordan: Yes	President Nolan: Yes	
	Vice President Morgan: Yes		Motion Carried

Solicitor Colangelo commented that Council previously approved to review the Rental License Ordinance. The ordinance is okay constitutionally, however there was a discrepancy as to what the procedure is concerning getting permits for being a residential rental operator as well as the requirement for inspections of rental properties. One section states that you must have a current operating license for the current year. The other section it states that each rental operating license expires after 3 years of issuance. There is some inconsistency there. The Solicitor recommends having once a year for the license and every three years for the inspection. President Nolan would like to have a motion on next week's agenda authoring the Solicitor to draft an amending Ordinance.

Mayor LaSota commented on the reimbursement regarding that if there is a disagreement between Council and Mayor, can the Mayor invoke the Mayor's Association on how to proceed. The Mayor and the Mayors Association still feels that the interpretation of the Borough Code does not suggest that it is appropriate to reimburse the Mayor for travel to the State Mayors Association events and the Mayor has a disagreement with that. The Mayor comments on the July minutes reflects a contractual agreement that he was told to go to the conference and submit receipts for reimbursement. The solicitor suggested to let Council vote on it before moving forward. Solicitor Colangelo stated that there is nothing to contest because no official action has been taken yet. The Mayor states that the bills occurred are now due and is causing damages to the Mayor. Solicitor Colangelo recommend to wait until official action is taken by Council prior to invoking the Solicitor from the State Mayors Association.

II. Old Business

a. Parking Ordinance (advertised)

Manager Faulk stated that it has been advertised.

b. Nuisance Ordinance (advertised)

Manager Faulk stated that it has been advertised. President Nolan asked when do they go into effect? Solicitor Colangelo replied once passed, it states in the Ordinance when it shall take effect. Councilman Losego commented that he disagrees with both and voted no to advertise. We are dictating to the resident that if they have a parking spot that they are only allowed to have two permits and have to prove that they have off street parking. With the Nuisance Ordinance it says three calls and it should be citations. Someone can call three times and now they are a nuisance.

Public Comment

Dolly Kusol, 1746 W. Railroad Street – You are still talking about the Mayor. The article in the Signal Item is all about the Mayor and his bills. There are more important things in the Borough that need to be addressed and finished instead of worrying about this. Make decisions and get things cleared up. Chief Barkley donated that new refrigerator in the community room from the proceeds of the Fishing Derby. Mr. Caligiuri has paid for the hotel rooms. President Nolan asked if he wanted to be noted in public because according to our stipulation he did not want to be recognized in public. Mrs. Kusol commented that the park is a mess and suggests a labor day to clean up the park to pull weeds.

Thomas Allen, 1707 Washington Street – 1705 Washington Street is vacant and the problem is the bank owns it and mows the grass, however has not taken care of the hedges and there are poisoness weeds. Also down the street,

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there are hedges that are grown out onto the sidewalk and the homeowner needs to cut those back. Manager Faulk stated that he will issue letters.

Motion made by Council Losego and seconded by Councilman Pattinato to adjourn the meeting at 8:16pm. All in favor, motion carried.

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Harry R. Faulk, Interim Manager